## Approved For Release 2000/06/13: CIA-RDP78-04202A 00200160010-5

4 October 1974

MEMORANDUM FOR: Senior Training Officer DDA

SUBJECT : Nominations for Executive Seminar

1. Nominations are due in my office not later than 6 December for the Seminar for Advancing Managers at Oak Ridge, 16 February - 28 February 1975.

- 2. The Agency has one space reserved for this seminar. (DDA requested one space.)
- 3. Please submit six copies of all nomination papers for your candidate—an up-to-date biographic profile, the most recent fitness report, and a statement giving reasons for proposing attendance at the seminar. You are reminded that attendance at this seminar is limited to individuals who will have moved from one managerial position to another during the period I July 1973 through 30 June 1975. Please include a statement to this effect in your supporting documentation.

25X1A

Executive Secretary
Training Selection Board

25X1A

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## Approved For Release 2000/06/13: CIA-RDP78-04202 1000200160010-5

4 October 1974

MEMORANDUM FOR: Senior Training Officer DD1

SUBJECT : Nominations for Executive Seminar

1. Nominations are due in my office not later than 6 December for the Seminar for Advancing Managers at Oak Ridge, 16 February - 28 February 1975.

- The Agency has one space reserved for this seminar.
   (DDI requested three spaces.)
- 3. Please submit six copies of all nomination papers for your candidate—an up-to-date biographic profile, the most recent fitness report, and a statement giving reasons for proposing attendance at the seminar. You are reminded that attendance at this seminar is limited to individuals who will have moved from one managerial position to another during the period 1 July 1973 through 30 June 1975. Please include a statement to this effect in your supporting documentation.

Executive Secretary
Training Selection Board

25X1A

25X1A

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4 October 1974

MEMORANDUM FOR: Senior Training Officer DDS&T

SUBJECT : Nominations for Executive Seminar

- 1. Nominations are due in my office not later than 6 December for the Seminar for Advancing Managers at Oak Ridge, 16 February 28 February 1975.
- The Agency has one space reserved for this seminar.(DDS&T requested three spaces.)
- 3. Please submit six copies of all nomination papers for your candidate—an up-to-date biographic profile, the most recent fitness report, and a statement giving reasons for proposing attendance at the seminar. You are reminded that attendance at this seminar is limited to individuals who will have moved from one managerial position to another during the period 1 July 1973 through 30 June 1975. Please include a statement to this effect in your supporting documentation.

Executive Secretary
Training Selection Board

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	COURSE	** Approved For Release 2000/06/13 : CIA-RI	3. Agency offering course  Civil Service Commission							
	8	4. Dates of course 2 - 14 February 1975	5. Location of course (City, State) Kings Point, New	York						
		6. Name (First) (Initial) (Last) (Mr., Miss, Mrs.)	7. Position title Intelligence Officer Brench Chief							
Α		8. H	9. Pay plan and grade  65-14  10. Office telephone (Including Area Code)  202 - 351-1100							
	NOMINEE									
	AGENCY	Registrar, Office of Training Central Intelligence Agency Weshington, D.C. 20505	13. Approving official (signature of signature of signatu	25X1						
			5 December 1974	16. Return address of nomin agency (including ZIP Code)						
		Registrar, Office of Training Central Intelligence Agency Washington, D.C. 20505	,	agency [including 212 code]						
	•									
_	FOR USE BY AGENCY OFFERING TRAINING-DO NOT FILL IN THIS PART									
	ACTION	17. Nominee is: Selected as nominated Selected for alternative dates (see Remarks) Not selected (see Remarks)	18. Remarks							
	ΙĒ									
	AC									

2. All requested information, Items 1 through 16, must be furnished. Use typewriter to complete form.

3. Submit the original and the first three copies (do not remove carbons) to the agency offering the training. See Course Announcement or Bulletin for correct address. The agency submitting the nomination may retain the additional two copies.

4. A copy of this form will be returned by the agency sponsoring the training, indicating the action taken on the nomination in the ACTION block.

Approved For Release 2000/06/13 : CIA-RDP78-04202A000200160010-5

July 1969 5037-103

## MOMINATION FOR INTERAGENCY TRAINING Approved For Releas 2000/06/13 : CIA-RDP7 3-94202A000200160010-5 3. Agency offering course National Economy and Public Policy Seminar Civil Service Commission Dates of course 5. Location of course (City, State) 2 - 14 February 1975 Kings Point, New York 6. Name (First) (Initial) (Last) (Mr., Miss, Mrs.) 7. Position title intelligence Officer Branch Chief 8. H 9. Pay plan and grade 65-14 10. Office telephone (including Area Code) 202 - 351-1100 11. Enter here special information required by the course announcement 12. Billing address (including ZIP Code) 13. Approving official (signature and title) Registrar, Office of Training 25X1A Central Intelligence Agency Registrar Washington, D.C. 20505 5. Telephone (including Area Code) 5 December 1974 202 - 351-2193 16. Return address of nominating agency (including ZIP Code) Registrar, Office of Training Central Intelligence Agency Washington, D.C. 20505

	FOR USE BY AGENCY OFFERING TRAINING-DO NOT FILL IN THIS PART						
ACTION	17. Nominee is: Selected as nominated Selected for alternative dates (see Remarks) Not selected (see Remarks)  19. First session of class meets	18. Remarks					

## INSTRUCTIONS TO NOMINATING AGENCY

- 1. Observe the Nominating Criteria and Special Instructions in Course Announcement or Bulletin before completing this form.
- 2. All requested information, Items 1 through 16, must be furnished. Use typewriter to complete form.
- 3. Submit the original and the first three copies (do not remove carbons) to the agency offering the training. See Course Announcement or Bulletin for correct address. The agency submitting the nomination may retain the additional two copies.
- 4. A copy of this form will be returned by the agency sponsoring the training, indicating the action taken on the nomination in the ACTION block,

Approved For Release 2000/06/13 : CIA-RDP78-04202A000200160010-5

25X1A

	ROUTIN	G AND	RECOR	D SHEET
SUBJECT: (Optional)		****	· · · · · · · · · · · · · · · · · · ·	
FROM:		*	EXTENSION	NO.
Executive Secretary				DATE
Training Selection Board 1	036 Cof	Bldg	2193 OFFICER'S INITIALS	14 November 1974
TO: (Officer designation, room number, and building)	RECEIVED	FORWARDED		COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
1. Chairman			,	
Training Selection Board	11114	15NM	N	Attacked for
2.	,,,,,			Attached for your consideration are two nominations for the "National Economy and Public Polices
3.				seminar at Kings Point, 2 - 14 February 1975:
4.		2	5X1A	A CONTRACTOR OF THE PARTY OF TH
5.				The Agency has <u>two</u> spaces reserv for this seminar.
6.				Please return these papers to me indicating your approval of these candidates.
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8.		25	<del>(1A</del>	
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Executive Secretary Training Selection Board 1036 Chamber of Commerce				
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4.				"Mational Economy and Publi
3.				seminar at Kings Point, 2 - February 1975:
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5.				The Agency has two spaces r
3.				for this seminar.
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9. Executive Secretary Training Selection Board				
1036 Chamber of Commerce			6	et)
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Evenuation #				
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soliding)	RECEIVED	FORWARDED	OFFICER'S INITIALS	COMMENTS (Number each comment to show from wh to whom. Draw a line across column after each comme
1. Mr. Fred W. M. Janney			111	
5 E 56 HQS 2 NOV 19/4	18 NOV	1974	1 / Le	
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				are two nominations for the 'Mational Economy and Public Pol
3.				seminar at Kings Point, 2 - 14
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				for this seminar.
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				indicating your approval of these
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o Executive Secretary		201		
Training Selection Board				
1036 Chamber of Commerce			10	
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3.				seminar at Kings Point, 2 - 14 February 1975:
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	ROUTIN	IG AND	RECOR	RD SHEET
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Executive Secretary Training Selection Board 1	036 Cof	C Blda	2193	DATE
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2.			(Hu)	Attached for your consideration are two nominations for the "National Economy and Public Polic seminar at Kings Point, 2 - 14
3.				P245)X416Axy 1975:
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5.				The Agency has two spaces reserved for this seminar.
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